

Safe in the City Grant



The Mayor's Office of Criminal Justice (MOCJ) recognizes that the responsibility to find solutions to prevent and ultimately end gun violence is not only held by the City's political leaders and law enforcement but also by the residents and communities we serve. As a result, the Mayor's Office to Prevent Gun Violence, has launched a city wide public safety grant to incentivize and encourage resident leaders and organizations to promote peace across communities.

The Safe in the City Grant offers funding opportunities designed to support community based actions and activities that will make neighborhoods safer. In addition to funding, applicants will also receive best practices and strategies from the MOCJ's *Public Safety Tool Kit*, further empowering them to employ prevention, intervention and trauma response methods while amplifying the voice of community to stand against violence and promote healthy, vibrant neighborhoods.

The goals and expected outcomes of funded proposals are to increase community mobilization and messaging around anti-gun violence activities and initiatives, increase community- led responses to denounce violent incidents, foster greater connection of community to trauma/ mental health services, increase positive engagements with NYPD and ultimately reduce violent crime.

Qualification Requirements

- Must be a NYC resident or an organization based in NYC serving NYC residents
- Grants will range from \$500-\$1000
- Grants will be awarded to community leaders (resident/block association leaders, CBO's, clergy groups and residents)
- Grants must support community –centered activities taking place in the five boroughs.
- Grants should be used for activities that promote peace, safety, encourage community cohesion and empowerment and/or implement prevention, intervention and trauma responses geared toward violence reduction and promotion of positive lifestyle choices.

Such activities might include:

- Occupy the block/corners
- Resource fairs/events
- Educational events
- Group/youth activities geared toward at risk population
- Outreach events

- Only one application can be submitted per individual/organization per submission period.
- Only one award may be granted per submission period per individual/organization.

How to Apply

	Application Submission Period	Grant Cycle (Event Implementation)
A	June 1- June 30, 2017	Summer (7/1/17- 9/4/17)
B	August 1- August 31, 2017	Fall (9/5/17- 11/30/17)
C	November 1- November 30, 2017	Winter (12/1/17- 3/31/18)
D	March 1- March 31, 2018	Spring (4/1/18- 6/30/18)

**** Please match your proposed event date with the corresponding application submission period and grant cycle****

To apply, please download and complete the **Safe in the City Grant Application**.

Email your completed application to SafeintheCityGrant@cityhall.nyc.gov.

*****Only completed applications will be considered. Submission of an application does not guarantee funding*****

Review, Selection and Funding

Applications will be reviewed by the Mayor’s Office to Prevent Gun Violence (OPGV) staff.

Grants will be awarded during the four submission periods: June 2017, August 2017, November 2017 and March 2018.

Only one application can be submitted per individual/organization. If a proposal is not accepted, applicants will be allowed to submit a new proposal for consideration.

Only one award may be granted per individual/organization per submission period.

All notification of application status and final determination will come from OPGV staff.

Awardees will be required to attend the Safe in the City Grant Orientation to receive funds.

Technical assistance can be provided to awardees during the implementation and closeout processes.

Awardees will be required to submit a closing report after the completion of the funded event.

Frequently Asked Questions



Who is eligible to apply?

All community members and organizations/entities are eligible for this grant.

As an organization, do we need 501(c)(3) status to apply?

Organizations are not required to have 501(c)(3) status to qualify for this grant.

If I currently receive city funding, am I still eligible to apply?

Yes.

When can I apply?

There are four submission periods during which you can apply. Please reference the submission deadline chart under the 'How to Apply' section.

How many times can I apply?

Applicants can only submit one application per submission period.

If my proposal is not awarded, can I reapply with a different proposal within the same submission period?

Yes.

If I am awarded a grant, can I apply for another grant within the same submission period?

No, but you can submit a new application within a different submission period.

Can multiple applicants representing the same organization/entity submit applications for that organization/entity?

Organizations that facilitate programs in multiple venues/locations can submit one application per venue per submission period.

Can multiple applicants from one venue/location of an organization/entity submit more than one application?

Only one application may be submitted per venue/location of an organization/entity per submission period.

What should the funds be used for?

Grants funds should be used for activities that promote peace, safety, encourage community cohesion and empowerment and/or implement prevention, intervention and trauma responses geared toward violence reduction and promotion of positive lifestyle choices.

Can funds be used for personnel costs?

Grant funds may be used to support personnel and non-personnel costs.

How are funds disbursed?

Funds are disbursed in full via check after all required paperwork is signed and processed. Receipts/ invoices must be provided for all budgeted expenses.

When will I receive the awarded funds?

Funds are disbursed to awardees at the Safe the in City Grant Orientation presented by MOCJ/OPGV staff.

After my proposal has been awarded, how long will it take to receive the awarded funds?

It will take approximately 4 weeks to process and disburse awarded funds.

Can lost/stolen checks be replaced?

If your check is lost/ stolen you should contact MOCJ/OPGV staff immediately to have the check voided. If funds have not been accessed a new check can be issued.

Am I and/or my organization required to submit a closing report?

Yes, all awardees are required to submit a closing report along with supporting documents (receipts/invoices) within 4 weeks after completion of funded event to comply with the terms of this grant. **Failure to submit these documents will result in exclusion of you and/or your organization from future grant consideration.**

When do I submit my receipts/invoices for items purchased with the grant funds?

Copies of all receipts/invoices for items purchased with grant funds must be submitted with the closing report within 4 weeks after the completion of your event.

Who will provide technical assistance during this process?

Technical assistance can be provided by MOCJ/OPGV staff to awardees during the implementation and closeout processes.

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Technical assistance can be provided to awardees during the implementation closeout processes.

Awardees will be required to submit a closing report after the completion of funded event.

Deadlines

	Application Submission Period	Grant Cycle (Event Implementation)
A	June 1- June 30, 2017	Summer (7/1/17- 9/4/17)
B	August 1- August 31, 2017	Fall (9/5/17- 11/30/17)
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D	March 1- March 31, 2018	Spring (4/1/18- 6/30/18)

Closing report must be submitted no later than **4 weeks** after event completion.

Closing Report

Each awardee is required to submit a closing report and all receipts/invoices for budgeted expenses.

encourage resident leaders and organizations to promote peace across communities.

The Safe in the City Grant offers funding opportunities designed to support community based actions and activities that will make neighborhoods safer. In addition to funding, applicants will also receive best practices and strategies from the MOCJ's *Public Safety Tool Kit*, further empowering them to employ prevention, intervention and trauma response methods while amplifying the voice of community to stand against violence and promote healthy, vibrant neighborhoods.

The goals and expected outcomes of funded proposals are to increase community mobilization and messaging around anti-gun violence activities and initiatives, increase community- led

responses to denounce violent incidents, foster greater connection of community to trauma/mental health services, increase positive engagements with NYPD and ultimately reduce violent crime.

Eligibility

The Office to Prevent Gun Violence (OPGV) will award NYC residents small grants ranging from \$500 to \$1,000 to employ public safety projects within the five (5) boroughs. This grant is open to all resident leaders, block associations, community-based organizations, clergy and residents who are interested in leading activities that promote peace, safety and encourage community cohesion and empowerment.

The OPGV will consider proposals from community leaders and organizations whose interests align with the goals of this grant to make New York City neighborhoods safer.

The Process

Interested parties will submit a completed application to the OPGV for consideration during one of the four submissions periods. See chart below.

Applications will be reviewed by MOCJ/OPGV staff.

Applicants will be notified by MOCJ/OPGV staff of their application status.



Safe in the City Grant – Application

2017-18

One application will be accepted per applicant. Only completed applications will be considered. Please answer all questions. SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ELIGIBILITY OR FUNDING.

SECTION 1: GENERAL INFORMATION

Primary Contact Person:
Phone:
Email:
Mailing Address:
Alternate Contact Person:
Phone:
Email:
Mailing Address:

Applicant Organization (if applicable):
Mailing Address:
Phone:
Neighborhood(s)/ Area(s) served:
Does this organization have 501(c)(3) status? (Note: Organizations are <u>not</u> required to have this status to receive a grant. If status is pending; please state that.):

Tell Us About Your Proposal:

SECTION 2: PROJECT INFORMATION

Amount Requested (\$500-1,000): \$

Project Name (if applicable):
Location of Event:
Date of Event (if multiple, please indicate all dates):
Event Time:
Point Person:

Will this event be held within your community? ___ Yes ___ No

If not, why?

What category best describes your event:

Prevention (Proactive strategies) Intervention (Resolve conflict) Trauma Response

Describe your project:

Be sure to address the following:

- (1) What is the goal of the project?
- (2) What demographic are you trying to reach/want to serve? (provide age range and circumstance, etc)
- (3) Provide a project overview/description (include activities planned, where the activities will take place, what partners are involved, etc.). Include any relevant qualifications of the applicant or existing programming.

Community Network:

Will you be collaborating with other community groups/ organizations, law enforcement or city agencies for this project? If so, please list all partners and their expected roles:

Partner	Expected Roles
	•
	•
	•
	•
	•

Describe your expected outcomes:

Be sure to describe:

- (1) What are the objectives of this project for the participants/ community?
- (2) What impact will this project have on the participants/ community?
- (3) How will the activity contribute to addressing violence, building neighborhood cohesion, and/or improving relationships between law enforcement and the community?
- (4) How will success be measured?
- (5) How can the benefits of this project be sustained after the project is completed?

Outreach Efforts / Staff:

What are your outreach efforts? How will you notify the community about your event?
 How many staff and/or volunteers will work on this project?

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SECTION 3: WORK PLAN & TIMELINE (add additional lines if needed)

Task (description if necessary)	Completion Date

SECTION 4: PROJECT BUDGET & REQUESTED GRANT FUNDS (add additional lines if needed)

Item (Short Description- if necessary)	Cost	Quantity	Total
Total Request (maximum \$1000):			\$

SECTION 5: HOW DID YOU HEAR ABOUT SAFE IN THE CITY GRANT?

Office to Prevent Gun Violence/ Mayor’s Office of Criminal Justice

Elected Official (Name) _____

Community Board / Council

City Agency (Name) _____

Community Organization (Name) _____

Police Department

Newspaper (Name) _____

Other _____

CONGRATULATIONS, YOU'VE COMPLETED THE APPLICATION!!

******Please note: Submission of an application DOES NOT guarantee funding. ******